

# Governors State University

## Civil Service Senate

### Minutes

Wednesday, February 10, 2021

11:00 a.m. – WebEx

	Present	Excused	Absent		Present	Excused	Absent
Lura Brown (2020)		X		Johnsie McAuley-Davis (2020)	X		
Kim Ferkula (2020)		X		Brenda Moore (2020)	X		
Dorothea Franklin (2020)	X			Susie Morris (2021)	X		
Kathleen Frossard Fisher (2021)	X			Raquel Rios-Aguirre (2020)	X		
LaSheena Fuller (2020)	X			Deirdre Webb (2021)		X	
Lynette Johnson (2020)	X			Merri Wilkerson (2021)		X	
Sheryl Jones-Harper (2020)	X						

**Guests:** Jeff Brownfield, Executive Director of the State University Civil Service Systems; Danielle Routh, State University Civil Service Systems; Michelle Sebasco, Program Director; Scott Thesen, Specialist, Online Instruction; Konya Sledge, Program Assistant; Brenda Hannigan, Administrative Assistant to the VP for Admin and Finance; Karen Caesar; Director of University Events and Commencement Officer; Diane Urbanczyk, Business Administrative Associate, Transfer/Articulations Coordinator; Jacklyn Egolf, Senior Library Specialist; Markita Alexander, Human Resource Officer; Bonnie Simpson, Space Administrator III; Stacy Amedeo, CAS Promotions and External Relations Coordinator; Jose De La Paz, Associate Director, Benefits & Employee Relations; Sandra Marak, Director of Human Resources Services; Rebecca Vowell, Human Resources Operations Manager; Nicole Harrison, Space Administrator III; Stephanie Contreras-Juarez, Assistant to the Registrar; Laura Owens; Academic Systems Specialist; Carin Cooper, Human Resource Officer; Loretta Jones, Human Resource Manager; Theresa Booker, Information Technology Associate; Jenna Putman, Program Coordinator; Jean Cox, Building Service Worker; Angela Johnson, Medical Social Consultant; Teresa Marez, Medical Records Technician; Larissa Smith, Library Specialist

**Meeting Opened At:** 11:02 AM by President Sheryl Jones-Harper. Attendance was taken via roll call by Kathleen Frossard Fisher

**Approval of Minutes:** The minutes for December 2020 and January 2021 were tabled until the next meeting.

**Approval of the Agenda:** A motion was made by Susie Morris and seconded by Katie Frossard Fisher to accept the agenda, allowing guest speaker Jeff Brownfield from the State University Civil Service Systems to speak first.

### **New Business:**

Jeff Brownfield, Executive Director of the State University Civil Service Systems spoke to the group. He encouraged everyone to ask questions. The System manages the State Universities and associated agencies. They are currently working on class specs and exams and continue to collaborate with various State Universities HR department. Entry level positions require more knowledge-based exams while other positions require credential assessments. Different classifications are defined on their website. HR departments often reach out to the systems office to determine the correct classifications. Not all classifications apply to each University in the system. The system has worked with HR departments to correctly classify miss classified AP employees that should be Civil Service as civil service employees. Different benefits allowed to civil service employees was also discussed.

### **Old Business:**

### **Committee Reports:**

1. **Governance Committee – Johnsie McAuley-Davis** Tabled.
2. **Correspondence Committee - LaSheena Fuller** Tabled
3. **Financial Committee –Dorothea Franklin** Tabled
4. **Affairs Committee –LaSheena Fuller** The Affairs Committee requests funds for Visa Gift cards to winners at the Friday virtual social hour. A motion was made by LaSheena Fuller and seconded by Kathleen Frossard Fisher to allow for the purchase of gift cards. The motion was approved via roll call. A discussion of moving to Zoom was made. A motion was made by Dorothea Franklin and seconded by Raquel Rios-Aguirre to purchase a subscription to Zoom. The motion was approved via a roll call.
5. **Education Assistance Committee-Brenda Moore** Tabled

### **Representative Reports:**

1. **EAC Committee Rep – Sheryl Jones-Harper** Tables
2. **EOM Committee Rep – Raquel Rios Aguirre** Tabled
3. **Dining Advisory Committee Report-Susie Morris** No Report
4. **President’s Report – Sheryl Jones Harper** Tabled

The meeting was closed at 12:17 PM.